**Tibberton & Cherrington Parish Council**www.tibbertonandcherringtonpc.org.uk

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| **Chairman of the Council**Cllr James Berry | **Clerk to the Council**Mr D Cornes |

**Minutes of the Parish Council meeting of**

**Tibberton and Cherrington Parish Council held at the Village Hall Tibberton at 7:30pm on Wednesday 26th May 2021.**

**Members present:** Cllrs: Berry (Chairman), Eyles (vice Chairman), Norton, Smart.

**In attendance:** Mr Cornes (Clerk)

**21/13 Election of Chair and Vice-Chair of the Parish Council**

Cllr Berry and Cllr Eyles signified their willingness to continue as Chair and Vice Chair, respectively. They were proposed by Cllr Norton, seconded by Cllr Smart and agreed.

**21/13 (i)** **Chairman’s Declaration of Acceptance of Office**

Cllr Berry signed acceptance of the office of Chair of the Parish Council.

**21/14 Apologies and declarations of Interests**

All councillors were reminded by the Clerk to check their declarations of interest to make sure that they are all up to date.

**21/14 (i)** Apologies were received from Cllr Fawcett

**21/15 Audit Committee 21/22**

Cllrs Eyles, Fawcett, Norton and Smart had previously signified their willingness to represent the Council on the Audit Committee. This was proposed by Cllr Eyles, seconded by Cllr Norton and agreed. Cllr Eyles will serve as Chair of this committee.

 **21/16 To consider for adoption the draft minutes of the Parish Council Meeting**
 **Thursday 22nd April 2021.**

1. The draft Minutes of the Parish Council Meeting, Thursday 22nd April 2021 had been circulated prior to the meeting. The adoption of the Minutes was proposed by Cllr Eyles, Seconded by Cllr Norton and agreed.
2. Matters arising :
3. ***SID –*** The SID is in place but still not working, the Parish Council have received 2 more complaints regarding speeding through the village, Cllr Eyles will speak to Cllr Burrell regarding the replacement of the battery.
4. ***Village Telephone Box-*** Cllr Eyles still needs to speak to the local school for their input on what colour the children would like to see for the telephone box, Cllrs will then look at the options for the use of the box.
5. ***Dredging of the River Meese –*** Cllr Eyles still waiting to speak to the Environment Agency and then will report back to the council.
6. ***Quiet Lanes –*** Still with Cllr Burrell , no further up date.
7. ***Siting of the Village Pump*** – currently with the Chairman, the consensus on social media Tibberton Talk was that it is sited at the top of Mill Lane by the bus shelter, or on the opposite side of the road to the bus shelter, local parishioner Carl Smith has volunteered to tidy up all the old pumps in the village to make them uniform with each other, and has offered to fix this pump in place once the site has been chosen. Councillors to inspect the site for consideration after the meeting.
8. ***Village Bench*** – The Clerk has had an email back from T&W, who require a map showing the location for the bench, Cllr Norton to provide google map pin pointing the position.

**21/17**  **Financial Reports**

1. **Finance report.** The Clerk provided an overview of the Council’s financial position. At the start of this new financial year the Council had £12,525.75 which included the first payment of the 21/22 financial year precept (2,513.00). the council reserves of £9,982.75 included the £500.00 grant for the makeover of the village telephone box, this is to be shown as a separate item in reserves.

It was agreed that items (a) to (e) would be considered together.

1. **To adopt the Annual Accounts 2018/19 (Annex A).** The accounts had been circulated prior to the meeting.
2. **Internal Audit:** To consider the findings of the review of the effectiveness of the Council’s system of internal control **(Annex B).** Katrina Baker (The Internal auditor) has passed our accounts without comment. To receive and note the annual internal audit report (Annex C). The Internal Auditor’ report had been circulated prior to the meeting.
3. **To approve the Annual Governance Statement 2020/21 (Annex D).** The Statement had been circulated prior to the meeting.
4. **To consider and approve the Accounting Statements for 2020/21 (Annex E).** The Accounting Statements had been circulated prior to the meeting.
5. **To confirm the Parish Council wishes to certify ourselves as exempt from a limited assurance review under Section 9 of the Local Audit (Smaller Authorities) Regulations 2015. (ANNEX F).**

Cllr Smart proposed that items (a) to (e) be accepted, adopted and approved. This was seconded by Cllr Norton and agreed.

It was agreed that items (f) to (h) would be considered together.

1. **Asset Register:** To confirm the Council’s Asset Register **(Annex F).**
2. **Standing Orders:** To confirm the Council’s Standing Orders **(Annex G)**.
3. **Financial Regulations:** To confirm the Council’s Financial Regulations **(Annex H).**

The Standing Orders, Asset Register and Financial Regulations had been circulated prior to the meeting. Cllr Smart proposed they be confirmed; this was seconded by Cllr Norton and agreed.

1. **To confirm the Clerk’s annual salary**

 £SCP 5(new scale range LC1 as set out in the 2020/21) £10.04 per hour x 4 hrs

 Per week being an annual salary of £2088.00 effective from 01/04/21 pending

 any payment review. The payment to be made quarterly amounts of £522.00

 Confirmation of the salary level was proposed by Cllr Eyles, seconded by Cllr Smart

 and agreed.

1. **Items for payment**

 Cllr Eyles proposed the following items for payment:

1. SALC Affiliation fees …………………………………. £350.05
2. Katrina Baker (internal audit) …………………………. £33.00
3. **Annual Allowance for Councillors**

It was resolved not to introduce an annual allowance for Councillors

1. **Members code of Conduct**

 it was resolved to adopt the Members code of conduct distributed to all councillors

before the meeting

1. **Donations or Grants**

 There were no donations or grants put forward to the council for consideration.

**21/18 Planning matters**

1. **New applications for consideration.**

**TWC/2021/0396 –** Tibberton C of E Primary School Maslan Crescent Tibberton Newport Shropshire TF10 8NN – Erection of a single storey side and rear extension for additional teaching space and storage.

Following discussion it was resolved not to make no objection to this application.

**TWC/2021/0383 –** Site of Tibberton Manor Tibberton Telford Shropshire – Conversion of redundant cart shed to No.1 residential dwelling (Listed Building Application).

**TWC/2021/0382** - Site of Tibberton Manor Tibberton Telford Shropshire – Conversion of redundant cart shed to No.1 residential dwelling (Full Planning Application)

Following discussions regarding the above 2 applications it was agreed agree to support the 2 applications.

1. **Applications decided/withdrawn since last meeting**

**TWC/2021/0163** - Honey House Back Lane Tibberton Newport Shropshire TF10 8NZ - Erection of a 2 storey side and rear extension and a single storey rear extension.

Application Full Granted.

1. **Ongoing applications awaiting decision**

**TWC/2021/0342** – Site of Day House Farm, Shray Hill, Telford,Shropshire – Erection or agricultural occupancy restricted dwelling.

The T&W Council are looking into the matters raised by the Parish Council.

**TWC/2020/0321** – 7 Cherrington, Newport, Shropshire TF10 8PN – Erection of a single storey rear and side extension following the demolition of existing conservatory (Full planning application).

1. Naming of the new development at land rear of Field Gate House 66 Back Lane Tibberton, T&W Council had sent a correspondence to the Parish Council for consideration either Suffolk Grove or Harvard Grove, councillors agreed to contact the clerk with any further suggestions before the closing date of the 11th June 2021.

**21/19 Neighbourhood Plan**

Cllr Eyles gave a brief update to say the plan is still with the external examiner**.**

**21/20 Neighbourhood Watch update**

No update or report provided

**21/21 Current situation with Public Transport for the Parish**

Cllr Eyles gave the councillors an update on the above, stating that the red mini

 Red bus service (dial a ride) is safe, there is currently a countrywide shake up

 of rural bus services, looking to improve the service throughout the country, but

 locally looking at revamping the red bus system. But the Arriva 519 service will not

be coming back into service**.**

**21/22 Safer Roads Grants**

Cllrs felt that the council maybe able to use the grant for the signage for the

 Quiet lanes scheme**.**

**21/23 Queens Platinum Jubilee Scheme.**

To be kept on the agenda for the next council meeting.

**21/24 The Parish Magazine**

The parish magazine is no longer coming back in its old format, It will be now

 known as The Village Newsletter, a 4 page printed newsletter and it is currently

 In its early development. Cllrs felt it played a very important part in the village

 Community.

**21/25 Parish Council Website**

Cllrs felt that the current website could be more informative for the parish, the

 Clerk to look into adding further information.

**21/26 Dates of meetings scheduled for 2021/22**

 To consider the following dates 15th July, 1st September, 3rd November

 20th January, 2nd March.

 There will also be an Audit Committee Meeting 5th January 2022

**Date of next meeting 15th July 2021 at 7.00pm in the Village Hall**

The meeting closed at 9.33 pm

David Cornes

Parish Clerk