20th May 2021

To all Members, Tibberton & Cherrington Parish Council

Copied to others for information

Dear Colleagues

You are hereby summoned to attend the next Full Council meeting of Tibberton & Cherrington Parish Council for the municipal year 2020/21 on the 26th May 2021 at The Village Hall for 7pm.

Yours

***David Cornes***

Clerk of the Council

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| **ANNUAL PARISH MEETING**  **(open to all the electors of the parish)** |
| 1. **Welcome from the Chairman of the council Cllr Jim Berry.** |
| 1. **Adoption of Minutes for Annual Parish Meeting, Thursday May 16th 2019** |
| 1. **Short report on Parish matters 2020/21 by the Chairman of the Parish Council** |
| 1. **Open forum for Parishioners to raise matters of interest or concern.** |

**ANNUAL GENERAL MEETING OF THE PARISH COUNCIL**

**AGENDA**

**21/13** **Election of Chair and Vice-Chair of the Parish Council Public Session**

**21/14** **Apologies and declarations of Interest**

To receive apologies and record any non-pecuniary declarations of interest in matters

relating to the business to be contacted on this agenda

**21/15 Audit Committee 21/22**  
 To confirm the membership for this current year.

**21/16 To consider for adoption the draft minutes of the Parish Council Meeting**   
 **Thursday 22nd April 2021.**

and to receive information on actions taken arising from those minutes

**21/17 Financial Report**

The Clerk will provide an overview of the Council’s financial position.

1. **To adopt the Annual Accounts 2020/21 (Annex A)**
2. **Internal Audit:** To consider the findings of the review of the effectiveness of the Council’s system of internal control **(Annex B).** To receive and note the annual internal audit report **(Annex C).**
3. **To approve the Annual Governance Statement 2020/21 (Annex D).**
4. **To consider and approve the Accounting Statements for 2020/21 (Annex E).**
5. **To confirm the Parish Council wishes to certify ourselves as exempt from a limited assurance review under Section 9 of the Local Audit (Smaller Authorities) Regulations 2015. (ANNEX F).**
6. **Asset Register:** To adopt the revised Standing Orders
7. **Standing Orders :** To adopt the revised Asset Register
8. **Financial Regulations** : to adopt the revised Financial regulations.
9. **To confirm the Clerk’s annual salary.**

£SCP 5(new scale range LC1 as set out in the 2020/21) £10.04 per hour x 4 hrs per week being an annual salary of £2088.00 effective from 1st April 2021 pending any payment review. The salary to be paid in quarterly amounts of £522.00.

1. **Items for payment**
2. **To resolve whether to introduce an annual allowance for Councillors**
3. **To adopt the Members code of conduct**
4. **Donations/Grants for consideration**

**21/18 Planning** To consider any applications and to note those refused/approved since last meeting

**21/19 Neighbourhood Plan – update from Cllr Eyles**

**21/20 Neighbourhood Watch Report – update from Cllr Crossley**

**21/21 Current situation with Public Transport for the Parish**

**21/22 Safer Roads Grant**

**21/23 Queens Platinum Jubilee**

**21/24 Parish Magazine**

**21/25 Parish Council website**

**21/26** **Dates of meetings scheduled for 2021/22**

To consider the following dates 15th July, 1st September, 3rd November

20th January, 2nd March.

There will also be an Audit Committee Meeting 5th January 2022

**Date of next meeting 15th July 2021 at 7.00pm in the Village Hall**