

TIBBERTON & CHERRINGTON PARISH NEIGHBOURHOOD PLAN

STEERING GROUP MEETING

January 9th 2020

(Please view the Appendix for a personalised list of Items for Action agreed at this meeting)

Present: Cllr Nick Eyles (T&C PC), Kathy & Paul Cunningham, Nick Greenall, Steve Jaggs, Ben Locke, Scott Marshall, Gabriella Parkes

20/01 Apologies

None. Gabriella and Ben were welcomed onto the Steering Group

20/02 Minutes

The Minutes for the meeting held on 09/12/19 were adopted

20/03 Matters Arising since 12/12/19

NG will speak to Geoff White re: Mineral Safe-Guarding Areas map

20/04 Revised Draft NP v1.5

New revised version presented by **PC**

Annex A - enlarged to contain more historical detail

Annex B - tables converted into graph form to aid interpretation

housing and population data now back to 1801

'Travel to Work' section now has more detail on reasons for changes

SHLAA Map – now colour coded to show subsequent actions on sites

Agreed: Draft Policy G2 - add after *rivers – especially the R. Meese corridor*

Draft Policy G3 – final sentence beginning *improvement of the environmental.....* to be moved to the end of G2

20/05 Definitions

'Infill' – although used in the Local Plan's section on housing in the rural area and in the NPPF (just twice), it was agreed that there was no precise or legal definition and that therefore we could not include one in the NP. It did seem possible, however, using previous planning judgements, to define the extent of the core settlement in Tibberton, as viewed by planning officers, and incorporate this into the NP. It would first be necessary to receive approval from TWC, by liaising with Gavin Ashford.

20/06 Regulation 14

PC reinforced the nature and importance of this: to publicise to stakeholders what our NP is, where they can view it, how they can make comments and the date by which comments have to be submitted.

Agreed: to check with Gavin Ashford whether all the statutory consultees (currently 22) had to be officially consulted even if they had little involvement with the Parish.

It was agreed that, for the sake of clarity, a summary only of the draft NP would go on the Parish Council noticeboard. This would take the form of P14 of the draft NP.

Arrangements were made to upload documents, including a revised draft NP (v1.6) following decisions made at this meeting, onto the Parish Council website - and to use the Tibberton Talk Facebook page as one aspect of the publicity.

When the comments from the January 2020 drop-in consultation events and the questionnaire responses had been evaluated at the end of the Regulation 14 consultation period, a further revised Draft NP (v2.0) would be presented to the Parish Council for its approval.

20/07 Drop – In Consultation Sessions

NE led the discussion. These will form the start of 'Regulation 14' period.

Dates booked in the Village Hall for: Sat. Jan. 18th 9.30am – 4.30pm

Mon. Jan. 20th 11.30am – 7pm

Tues. Jan 21st 3-7pm

Similar set-up to the 2017 sessions but with the main focus on new residents who will receive door-to-door fliers. A large-format version of the NP Vision statement would welcome visitors. **NE** said he was willing to cover all the sessions except from 5.30 – 7pm on Tuesday when **NG** would assist. All other members of the Steering Group are invited to attend when able.

NG to put up posters but asked for help in taking them down after the sessions.

20/08 Questionnaire

NG led. Agreed: on the Chair's recommendation, the questionnaires should be analysed by an outside consultant which would save the Group time & effort, ensure impartiality and enable the findings to be assembled in a 'NP-friendly' form.

BL offered to explore creating an on-line version of the questionnaire, using Google Forms.

Agreed: that an optional question should be added to the introduction, asking how long the respondents had lived in the Parish (with multiple-choice time bands).

Agreed: One paper copy of the questionnaire to go to each household, to include a web link to a digital copy that could be downloaded for an additional set of responses.

Agreed: Business stakeholders should receive a similar format but be able to indicate they were responding in a business capacity, with a link which enabled the same.

Collection boxes for paper copies of the questionnaire will be placed in the Community Shop, the Village Hall and the Sutherland Arms. The questionnaire will carry a web link to the Parish Clerk in case of queries.

Agreed: The closing date for returning questionnaires will be **29th February**.

Agreed: The Steering Group members will distribute the paper questionnaires. Stella Weston to be asked for details of Parish Magazine distribution routes.

NG offered to produce a short item for the Parish Magazine inc. a link to the questionnaire

GP offered to approach AYP Printers in Audley Ave, Newport for a quotation for 400 copies, with envelopes.

20/09 Any Other Business

None

20/10 Date/Venue of Next Meeting 7pm, Thurs, February 13th@ Cornerstone House, Plantation Rd (**BL**)

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Appendix - Items for Action

- NE** Foreword required by Monday at latest, please
Arrange meeting with Gavin Ashford: -
- Can we define where the core settlement of Tibberton ends?
 - Can he suggest which Statutory Consultees can be ditched?
 - (Is he aware of any imminent changes to the TWC Local Plan?)
- Use Tibberton Talk to promote drop-ins etc. Liaise with **BL**
Check with Stella Weston how Parish mag distribution is divided re: delivery of questionnaires
Investigate professional analyst for questionnaire returns
Host drop-ins except 5.30-7pm on Tues. Jan 21st
- PC** NP v1.6
Revise cover – Draft January 2020; Add footer – draft v1.6 on each page
Evidence base bullet points – need aligning with Objectives
Policies – codes need aligning with titles of sections
G2 – add ‘especially the R. Meese corridor’.
G3 – move ‘improvement of the environmental connectivity...’ to G2
Work towards defining perimeter of core Tibberton settlement
Email copy of NP v1.6 to Cllr Burrell for comments
- NG** Upload NP docs onto Parish Council website
Put up posters
Produce a larger scale version of the Vision Statement for the drop-ins
Produce a short article for the Parish Mag inc. para from posters & link to docs on PC website
Produce flier version of poster for **SJ** to distribute to new builds
Ensure Questionnaire is aligned to NP v1.6, add question ‘How Long Have You Lived In The Parish?’
And liaise with **GP/SM** over getting copy to the printers
Cover last drop-in from 5.30 – 7pm, Tues. Jan 21st
- SJ** Distribute fliers to new builds early in week commencing Jan 12th
- GP/SM?** When final copy of questionnaire is available, order 400 copies with A4 envelopes (marked Tibberton & Cherrington Parish Council Neighbourhood Plan Questionnaire) from AJ Printers, Newport
- GP** Liaise with Emma P-Jenkins over producing a map showing boundary of core Tibberton settlement
- BL** Explore possibility of a Google Forms on-line version of the questionnaire
Produce 2 versions of SHLAA map, one without colours, one with colours to match table following (B10-12)

Perhaps liaise with Nigel Larkin, Tibberton Talk admin, about establishing a tab

All Check NP v1.6 for typos when it arrives and feedback to **PC** if necessary

Optional attendance at drop-ins

- Sat Jan 18th 9.30am – 4.30pm
- Mon Jan 20th 11.30 – 7pm
- Tues Jan 21st 3 – 7pm

Help with removal of posters from posts after drop-ins. (pliers needed)